

TO: Whom It May Concern

FROM: Ray Vargas, Manager
Compulsory Attendance

RE: Application for Approval of Guardianship for the Purpose of Enrolling in an IISD School

Four documents are required to be completed in order to apply for an educational guardianship in Irving IISD. The first two documents **Statement of Disciplinary, Delinquent, and/or Criminal Conduct and Request for Records** need to be filled in first to determine if the student qualifies for guardianship. *If you answer yes to any of the questions on the first document, you do not qualify for educational guardianship.* The other is for records request from the sending school. The third is a **Limited Power of Attorney**. This document empowers another adult to act for the parent of the child in matters related to the education of the child. The parent is the “grantor”. The other adult is the “attorney-in-fact” and the person with whom the child will be living. Follow these instructions to complete this form:

1. In the blank following “(1)” print the name of the parent.
2. In the blank following “(2)” print the city, county and state of the parent’s residence.
3. In the blank following “(3)” print the name of the other adult with whom the child will reside and to whom authority is granted to take action on behalf of the parent and child.
4. In the blank following “(4)” print the city, county and the state of residence for the Attorney-in-fact.
5. In the blank following “(5)” print the name of the child.
6. In the blank following “(6)” print the birth date of the child.
7. Have the signatures on the form notarized by a Notary Public.

The fourth form is the Affidavit for Residence of the Attorney-in-fact and the student. Follow these instructions in completing this form:

1. Complete all of the information in the blanks on the top half of the page.
2. The “signature of applicant” is the signature of the adult with whom the student will be living, the Attorney-in-fact.
3. Provide a photocopy of the driver’s license of the applicant.
4. Leave the remaining blanks empty.

* Carry the completed forms to the Compulsory Attendance Office at the Ratteree CDC located at 2121 So. MacArthur, Irving, Texas.

**STATEMENT
OF
DISCIPLINARY, DELINQUENT, AND/OR
CRIMINAL CONDUCT**

_____ (please print student's name)

The above named is a minor student that has a residence apart from that of their parent, guardian, or other person having lawful control over them, and said residence is within the Irving Independent School District. Said student is requesting an educational guardianship from IISD.

Please answer the following questions truthfully. (Based on Texas Education Code 25.001 d (1) – (3))

1. Have you engaged in any conduct within the preceding or current year that resulted in:
 - a. removal to an alternative education program? Yes _____ No _____
 - b. expulsion from school? Yes _____ No _____

2. Have you engaged in delinquent conduct, or any conduct in need of supervision, or been on probation, or other conditional release for that conduct?

Yes _____ No _____

3. Have you been convicted of a criminal offense? Yes _____ No _____

4. Are you on probation or any other conditional release? Yes _____ No _____

Comments:

I, _____, affirm that the above information is correct and that I understand that the Irving Independent School District may prosecute to the full extent of the law possible for my giving false information. This may include my being liable for the cost of my education in IISD.

Signature of Student

Date

*Signature of Person with Whom
Student Lives*

Date

LIMITED POWER OF ATTORNEY

TO ALL PERSONS, be it known that I, (1) _____ of
(2) _____ as Grantor, do hereby make and grant a limited power of attorney to
(3) _____ of (4) _____ and appoint and constitute said individual as my
Attorney-in-fact.

My named Attorney-in-fact shall have full power and authority to undertake, commit and perform only the following acts on my behalf to the same extent as if I had done so personally; all with full power of substitution and revocation in the presence:

Execute all documents needed for school enrollment and assignment purposes for (5) _____, who is my child and whose birth date is (6) _____.

Make decisions and be responsible for all matters relating to academic performances, disciplinary action, attendance, and any other school related business.

The authority granted shall include such incidental acts as are reasonably required or necessary to carry out and perform the specific authorities and duties stated or contemplated herein.

My Attorney-in-fact agrees to accept this appointment subject to its terms, and agrees to act and perform in said fiduciary capacity consistent with my best interests as he in his discretion deems advisable, and I thereupon ratify all acts so carried out.

I agree to reimburse my Attorney-in-fact all reasonable costs and expenses incurred in the fulfillment of the dates and responsibilities herein.

Signed under seal this _____ day of _____, 20____.

Attorney-in-fact

Grantor

State of _____, County of _____

Then personally appeared _____, the above named Grantor, who known to me, signed or acknowledged the foregoing power of attorney as his or her free act and deed, before me.

Notary Public

Commission Expires: _____

**IRVING INDEPENDENT SCHOOL DISTRICT
AFFIDAVIT FOR RESIDENCE**

Student Name

Date of Birth

Age

ADULT RESIDENT ASSUMING RESPONSIBILITY OF THE STUDENT

Name

Relationship

Driver's License #

Date of Birth

Address

Home Telephone

Work Telephone

_____, Texas
City

Zip Code

The Texas Education Code requires that a child be a resident of the school district to be eligible to attend school, and that such residence has not been established for the primary purpose of participating in extracurricular activities. It is a violation of the law for a student to attend school if he/she is not a resident or is otherwise ineligible to attend school.

In addition to the penalty provided by Section 37.10 of the Penal Code, a person who knowingly falsifies information on a form required for enrollment of a student in a school district is liable to the district if the student is not eligible for enrollment in the district but is enrolled on the basis of false information. The person is liable for the greater of: (1) the maximum tuition fee the district may charge or (2) the amount the district has budgeted for each student as maintenance and operating expense.

My signature below indicates that I have read this statement and that the address of the student named above is the actual place of residence within the boundaries of the Irving Independent School District and within the attendance boundaries designated for this year.

Signature of Applicant

Date

Temporary Enrollment Authorized until:

Date

Approved By:

IISD Administrative Staff

Date

This temporary enrollment is granted under the conditions that the student maintains a satisfactory attendance record, adheres to school rules, requests, and policies, and exemplifies acceptable citizenship and conduct. Failure to meet these conditions may jeopardize the student's enrollment privilege and may constitute grounds for immediate withdrawal from active status.

EDUCATIONAL GUARDIANSHIPS ARE VALID ONLY FOR THE CURRENT YEAR. THEY NEED TO BE RENEWED YEARLY.