

<b>NAME</b>	<b>JOB DESCRIPTION</b>	<b>EXT.</b>	<b>RM #</b>	<b>FAX</b>
<b>A</b>				
Abril, Marlene	Secretary to Superintendent	5001	1500	5003
Alamillo, Tina	Catering Department	5436	Café	5415
Aldaco, Jeannia	Secretary to Executive Director of Technology	5250	2365	5266
Allen, Margie	Secretary to Prog. Director of Fine Arts	5088	2500	5069
Allen, Melissa	Secretary to Asst. Supt. Admin/Personnel	5210	1100A	5211
Alvarez, Jenny	Classified Personnel Records Clerk	5245	1302	5239
Andrews, Lynn	Professional Personnel Records Clerk	5228	1252	5221
Andrews, Mona	Secretary to Admin. Asst. to Superintendent	5005	1505	5003
Arrington, Jan	Director of Business Operations	5475	1853	5412
Askins, Vicky	Secretary to Asst. Supt. Support Services	5400	1800	5442
<b>B</b>				
Barnett, Joe	Athletic Director	5215	1352	5216
Barnhouse, Paula	Program Dir. For P-16 Parent/Student Counseling	5025	2402	5026
Barrera, Cassie	Payroll Clerk, Kronos	5421	1660	5412
Barron, Mary	CIGNA Representative	5243	1306	5239
Baugh, Kathy	Accounts Payable Clerk (P-Z)	5427	1659	5412
Baxter, Paula	Personnel Services Clerk	5233	1157	5231
Beal, Amber	Tax Office Clerk II/Delinquent Tax	5453	1702	5454
Blessing, Shawn	Director, Career & Technology Education	5049	2356	5066
Borthwell, Carmen	Secretary to Director of Personnel	5225	1200	5221
Brinkley, Kathy	Secretary to Div.Dir. Planning/Eval./Research	5085	1400	5084
Building Engineer	Helen Edom	5474	1030	5003
Burchfiel, Jennifer	Elementary Math Coordinator	5035	2161	5022
Butler, Bonnie	Benefits Clerk	5240	1301	5239
<b>C</b>				
Cabrera, Debbie	Asst. Superintendent Business & Finance	5405	1651	5412
CAFÉ		5402	1461	
Cantu, Thelma	Partnerships in Education Coordinator	5017	1855	5003
Castro, Alicia	Tax Office Clerk II	5444	1702	5454
Caudill, Laura	Coordinator for Special Education	5074	2534	5007
Cervantes, Yvette	Paraprofessional Records Clerk	5235	1150	5231
Chapa, Mark	Coord. Recruiting/Paraprofessional Personnel	5295	1153	5231
Chappell, Kimberly	Internal Auditor	5406	1041	5003
Chen, Christina	Coordinator for Special Education	5072	2529	5007
Christian, Kaye	Secretary Staff Development	5080	2300	5081
Clifton, Sharon	Cashier/Receptionist	5420	1656	5412
Cobb, Ray	Graphic Services	5004	1552	5003

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Cooper, Mary	Substitute Management System Clerk	5230	1150	5231
Cooper, Paula	Programmer	5274	2376	5478
Cox, Mickie	Secretary - Staff Development	5054	2300	5081
Cravens, Sandi	Elementary Physical Education Coordinator	5043	2107	5022
Cruz, Vanessa	Secretary to Risk Manager	5418	1259	5239
Cummings, Steve	Field Service Technician	5267	2351	5478
<b>D</b>				
Davis, Renee	Secondary ESL Coordinator	5056	2516	5069
Dazer, Chris	Elementary Science Coordinator	5039	2165	5022
de la Isla, Anita	Bilingual/ESL Coordinator	5058	2507	5069
de la Pena, Lida	Secretary to Prog. Dir. Parent/Student Services	5025	2365	5026
Diaz, Ralph	Administrative Asst. to the Superintendent	5005	1504	5003
Dicken, Penne	Elementary Language Arts Coordinator	5032	2159	5022
Dietz, Carol	Special Ed. Elementary Coordinator	5076	2532	5007
Dixon, Lee Ann	Catering Department	5436	Café	5415
Dorsey, Ruby	Graphics Clerk	5004	1552	5003
Dugger, Neil	Asst. Supt. Personnel/Administration	5210	1100A	5211
Dugger, Paula	Reading Coordinator	5498	2164	5022
<b>E</b>				
Edomm, Brian	Programmer - Instructional Systems	5419	2359	5478
Espinosa, Lydia	Migrant Education Program Facilitator	5052	2500	5069
Elzy, Cherylyn	Deputy Tax Assessor Collector	5452	1702	5454
<b>F</b>				
Farsaii, Sam	Program Director Instructional Technology	5255	2352	5478
Fraley, Tracie	Division Director Secondary T&L	5040	2114	5022
Froese, Jerram	Coordinator Instructional Technology	5259	2368	5478
Freeman, Lisa	Director of Taxation	5494	1704	5454
<b>G</b>				
Gallego, Toni	Coordinator of Homeless Services	273-6919		
Gelber, Stephanie	Coordinator Instructional Technology	5258	2366	5478
George, Deborah	Director of Gifted and Talented Services	5262	2519	5069
Gonzalez, Aurelio	Computer Operator	5275	2382	5478
Gonzalez, Sandra	Accounting Transportation Clerk	5071	2533	5007
Green, Alfred	Program Director Fine Arts	5088	2502	5069
Green, Janice	Accounting Supervisor	5407	1852	5412
Groom, Louris	Office Manager Personnel	5227	1255	5221
Guerrero, Audelia	Network Specialist	5283	2380	5478

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<b>NAME</b>	<b>JOB DESCRIPTION</b>	<b>EXT.</b>	<b>RM #</b>	<b>FAX</b>
<b>H-I</b>				
Harmon, Bob	Instr Technology Coordinator/Webmaster	5256	2361	5478
Hartley, Mary Kay	Director Health Services	5205	2004	5218
Henwood, Gwen	Professional Personnel Records Clerk	5226	1253	5221
Hernandez, Magda	Coord. For Elementary Staffing & Recruiting	5431	1154	5231
Hindman, Beth	Secretary to Director of Athletics	5215	1350	5216
Hopper, Dianna	Division Director, Staff Development	5080	2300	5081
Hufham, Linda	Secretary to Program Director Tech. Services	5265	2350	5478
Hylemon, Jennifer	Secondary Math Coordinator	5044	2108	5022
Inman, Winell	Investment Mgr/Federal Funds Supervisor	5408	1655	5412
Ivy, Linda	Mailroom/Accounting Clerk	5008	1650	5412
<b>J</b>				
Jackson, Jennifer	Secondary Language Arts Coordinator	5041	2110	5022
Jaggers, Eslie	Programmer/Analyst	5276	2375	5478
Jennings, Cheryl	Division Director Elementary T&L	5030	2154	5022
Johnstone, Whit	Div. Director Planning/Evaluation/Research	5085	1403	5084
Jourden, Richard	Graphics Services	5004	1552	5003
<b>K</b>				
Kendrick, Freddie	Staff Development Coordinator	5082	2305	5081
Kilday, Connie	Secondary Math Coordinator	5045	2150	5022
King, Karen	Payroll Supervisor	5410	1659	5412
Klinksiek, Myra	Director of Personnel Administrative Services	5244	1154	5231
Kracy, Jackie	Professional Personnel Records Clerk	5229	1254	5221
Kreger, Diane	Secondary Language Arts Coordinator	5042	2112	5022
<b>L</b>				
Laden, Jan	Field Service Technician	5269	2354	5478
Ladewig, Lane	Division Director PK-12 Campus Operations	5023	2400	5451
Larson, Keith	Program Director Technical Services	5265	2355	5478
Layne, Scott	Assistant Superintendent Support Services	5400	1800	5442
Leal, Mary	Receptionist	5000		
<b>LOBBY</b>	Front Lobby	5458		
Loehr-Moffatt, Ruth	Federal Funds Accountant	5409	1654	5412
Lopez, Rosalie	Secretary to Prog. Dir. Bil/ESL/Migrant	5055	2500	5069
Lusty, Mollie	Special Ed Middle School Coordinator	5075	2533	5007

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<b>M</b>				
MAILROOM		<b>5008</b>	<b>1550</b>	
Martinez, Henry	<b>Communication Specialist-Public Information</b>	<b>5203</b>	<b>1852</b>	<b>5201</b>
Matzko, Patty	<b>Payroll Clerk, Professional/ParaProfessional</b>	<b>5423</b>	<b>1680</b>	<b>5412</b>
McDearmon, Linda	<b>Accounts Payable Supervisor/Fixed Asset Coord.</b>	<b>5411</b>	<b>1650</b>	<b>5412</b>
McKinney, Sharen	<b>Transition Specialist</b>	<b>5445</b>	<b>2500</b>	<b>5007</b>
McTee, Corinne	<b>Travel/Employee Reimbursement</b>	<b>5428</b>	<b>1650</b>	<b>5412</b>
Medina, Judy	<b>Purchasing/Buyer</b>	<b>5441</b>	<b>1753</b>	<b>5442</b>
Melancon, Jon	<b>Electronic Document Mgmt. System Admin.</b>	<b>5261</b>	<b>2382</b>	<b>5478</b>
Melton, Abby	<b>Data Services/PEIMS Program Director</b>	<b>5289</b>	<b>2379</b>	<b>5478</b>
Milner, Rhonda	<b>Service Desk Advisor</b>	<b>5286</b>	<b>2382</b>	<b>5478</b>
Morales, Toni	<b>Secretary, Directors of Grant Services and GT</b>	<b>5262</b>	<b>2500</b>	<b>5069</b>
Morón, Dora	<b>Program Director Bilingual/ESL</b>	<b>5055</b>	<b>2509</b>	<b>5069</b>
Morris, Marie	<b>Asst. Superintendent Teaching &amp; Learning</b>	<b>5020</b>	<b>2200</b>	<b>5022</b>
Morton, Cheryl	<b>Secretary, Purchasing Director</b>	<b>5440</b>	<b>1750</b>	<b>5442</b>
Mulvihill, Ann	<b>Secondary Science Coordinator</b>	<b>5047</b>	<b>2111</b>	<b>5022</b>
<b>N</b>				
Nanez, Cara	<b>Elementary Science Coordinator</b>	<b>5034</b>	<b>2156</b>	<b>5022</b>
Norris, Terry	<b>Network Specialist</b>	<b>5282</b>	<b>2350</b>	<b>5478</b>
Norwood, Chuck	<b>Purchasing Director</b>	<b>5440</b>	<b>1750</b>	<b>5442</b>
<b>O</b>				
Ogle, Nancy	<b>Secretary to Program Dir. Special Education</b>	<b>5070</b>	<b>2533</b>	<b>5007</b>
Owen, Alice	<b>Executive Director Technology</b>	<b>5250</b>	<b>2365</b>	<b>5266</b>
<b>P</b>				
Palousek, Marla	<b>Secretary to Asst. Superintendent T&amp;L</b>	<b>5020</b>	<b>2200</b>	<b>5022</b>
Pastor, Sara	<b>Migrant NGS Recruiter</b>	<b>5060</b>	<b>2550</b>	<b>5069</b>
Patterson, Loretto	<b>Special Ed. High School Coordinator</b>	<b>5077</b>	<b>2528</b>	<b>5007</b>
Paz, Teresa	<b>Bil/ESL PEIMS Compliance Clerk</b>	<b>5280</b>	<b>2365</b>	<b>5478</b>
Pennett, Deborah	<b>Lead Psychologist</b>	<b>5078</b>	<b>2524</b>	<b>5007</b>
<b>PENTAMATION HELP DESK</b>		<b>5285</b>	<b>2522</b>	
Perez, Maria	<b>Secretary to Div. Dir. PK-12 Campus Operations</b>	<b>5023</b>	<b>2450</b>	<b>5451</b>
Perez-Harmon, Maria	<b>Benefits Clerk</b>	<b>5241</b>	<b>1301</b>	<b>5239</b>
Perkins, Sherry	<b>Social Studies Coordinator PK-12</b>	<b>5046</b>	<b>2106</b>	<b>5022</b>
Philipp, Elizabeth	<b>Exec. Director of Irving Schools Foundation</b>	<b>5006</b>	<b>1854</b>	<b>5019</b>
Porter, Karen	<b>Secretary to Director Health Services</b>	<b>5205</b>	<b>2004</b>	<b>5218</b>
Poulin, Jodie	<b>Accounts Payable Clerk (G-O)</b>	<b>5426</b>	<b>1660</b>	<b>5412</b>

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<b>R</b>				
Ramos, Susan	Elementary Language Arts Coordinator	5033	2155	5022
Redford, Ron	Graphics Clerk	5004	1552	5003
Riggs, Kay	Certification Officer	5224	1203	5221
Robinson, Judyann	Risk Manager	5417	1258	5239
Rogers, Bobbie	Coordinator Elementary Bil/ESL	5057	2508	5069
Rodriguez, Pablo	Coordinator of Classified Personnel	5294	1302	5239
Rojas, Elda	Secondary ESL Coordinator	5073	2514	5069
Rosenberger, Michael	Director of Food Service	273-6915		6906
Rowell, Audra	Elementary GT Coordinator	5064	2518	5069
Rudebusch, Judy	Division Director Special Services	5050	2504	5069
Rudolph, Billy	Cable TV Specialist	5476	1040	5201
Russell, Bonnie	Senior Programmer/Analyst	5277	2375	5478
<b>S</b>				
Sample, Evelyn	Service Desk Advisor	5284	2382	5478
Scoggin, Kristi	Transition Specialist	5446	2500	5007
Severson, Jeanette	Benefits Coordinator	5209	1307	5239
Sheppard, Lisa	Accounts Payable Clerk A-F	5425	1650	5412
Sifre, Pascuala	Coordinator Elementary Bil/ESL	5059	2503	5069
Singley, Jack	Superintendent	5001	1501	5003
Smith, Paul	Field Service Technician	5271	2351	5271
Smith, Sharon	Athletic Department Clerk	5214	1350	5216
Smith, Sonia	Assessment/Program Evaluation Coord.	5086	1402	5084
Spradlin, Candy	Secretary to Prog. Dir. Instructional Tech.	5255	2373	5478
Stackhouse, Brenda	Part-time Accounts Payable Clerk	5429	1650	5412
Sturdy, Shawn	Secretary to Div. Director Elementary T&L	5030	2150	5022
<b>T</b>				
Teal, Madalyn	Program Director Special Education	5070	2533	5007
Terry, Charles	Special Programs PEIMS Coordinator	5263	2375	5478
Thetford, Tony	Director Public Information	5200	1850	5201
TRAINING ROOM	RECEPTION DESK	5051	2255	
TRAINING ROOM	PEIMS	5285	2382	
Tschirgi, Fred	Network Specialist	5281	2380	5478
Turner, Sandra	Elementary Math Coordinator	5036	2158	5022

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<b>V</b>				
Vaughn, Darrell	Network Administrator	5279	2380	5478
Villasenor, Jose	Program Dir. For P-12 Parent/Student Services	5025	2402	5026
Vogel, Vickie	Coordinator for Paraprofessionals and Subs	5492	1151	5231
Vrana, Allison	Irving Schools Foundation Office Manager	5018	1850	5019
<b>W</b>				
Walsh, Tina	Secretary to Director of Special Services	5050	2500	5069
Watkins, BJ	Secretary to Div. Dir. Secondary T&L	5040	2150	5022
Watley, Delia	Irving.Net	273-6958		
Watrous, Margaret	Coordinator Instructional Technology	5257	2360	5478
Watts, Lee	Program Director Data Processing/Networking	5288	2378	5478
Weaver, Nickie	Program Director Grant Services	5262	2500	5069
Weller, Suzanne	Secretary to Public Information	5200	1850	5201
Wilshire, Helen	Secretary to Asst. Supt. for Business-Finance	5405	1650	5412
Wilson, Beverly	Elementary Math Coordinator	5037	2160	5022
Wolters, Robyn	Director of Personnel	5225	1201	5221
<b>X/Y/Z</b>				
Young, Nancy	Assisted Tech/Behavior Support	5079	2523	5007