



**VACANCY NOTICE
AVID TUTOR
(ADVANCEMENT VIA INDIVIDUAL DETERMINATION)**

QUALIFICATIONS

Minimum Education/Certification: current College or University student, current high school senior, or community member with college degree

Special Knowledge/Skills

1. Ability to work cooperatively with others
2. Good communication and interpersonal skills
3. Ability to communicate effectively with middle and/or high school students
4. Ability to motivate students to do well

Minimum Experience: Experience working with others

MAJOR RESPONSIBILITIES AND DUTIES

- Successful completion of 16 hours of AVID Tutor Training
- Assist in developing the academic and personal strength of AVID students
- Assist AVID students in developing personal pride
- Lead collaborative tutorial groups under the supervision of the AVID teacher
- Assist AVID Coordinator/Teacher in other duties as assigned
- Maintain confidentiality of information
- Be positive and professional at all times
- Be on time and prepared at all times
- Act as a role model in behavior and wear appropriate attire at all times

OTHER INFORMATION

Beginning Date:	As soon as possible
Length of Duty:	Part-time during the school year
Beginning Salary Range:	\$8.97
Wage/Hour Status:	

APPLICATION PROCEDURES AND DEADLINE

Applications will be accepted until the position is filled. Current IISD employees should submit a change request form. Other applicants should complete an IISD application and send to:

Pablo Rodriguez, Coordinator of Classified Personnel
Irving Independent School District
PO Box 152637
2621 W Airport Freeway
Irving, TX 75015-2637

Date Posted 04/07/2009