

**Addendum 1 to
Competitive Sealed Proposal (CSP) 09-05**

Email Archiving Service for Exchange

1. What (if any) email retention policies do you currently employ?

Response: We do not currently mandate e-mail retention by date. We allow the typical user a 175Mb mailbox and when they approach that limit, they are required to delete e-mails.

2. How much production mail are you initially planning to archive?

Response: As of October 30, 2008, our full backup exceeded 500GB. We plan to archive all email in the mailbox stores.

3. Does the City plan to migrate e-mail from user local/offline mail files (PST) to archive? If so, how much local mail file data are you planning to import initially?

Response: Once mailbox stores are archived we expect to include personal PST files slowly over time. We estimate approximate 100Gb of .PSTs.

4. Do you require costing for a hardware system that accompanies the proposed software, or are details identifying the hardware requirements adequate (without a particular system being costed out)?

Response: No.

5. How long do your backups currently take?

Response: The October 30, 2008 500Gb backup took 18 hours 59 minutes. Our current e-mail servers have 100Mb network interface cards to a 1Gb switch. The fiber port out to our off site backup server runs at less than 15% total utilization during the highest usage, even during a backup.

6. Are there any bandwidth limitations we might want to know about?

Response: No vendor shall design their solution using our Internet connection for E-Mail archive or retrieval. Our 200Mb Internet connection is saturated by the teaching and learning activities of our 33,000 students and 3,500 staff members.

The District wide area network (WAN) is a fully managed gigabit Ethernet service provided by Verizon. Every District location is provided this service using a Verizon-owned fiber backbone. It operates over a suite of District-owned Cisco switches and routers.

7. Are you expecting Blackberry users to have availability to open (render) archive emails?

Response: No, access to the archive system will be restricted to authorized personnel who will access the system using District-owned computers.

8. When do you anticipate a decision (date) re awarding the contract? When do you anticipate deployment of the solution?

Response: The current schedule is to request Board of Trustees approval on December 15, 2008. If approved, the District will work with the vendor to have the proposal implemented as soon as possible.