

IRVING INDEPENDENT SCHOOL DISTRICT
PURCHASING DEPARTMENT

2621 West Airport Freeway
PHONE: (972) 215-5440

IRVING, TX 75062
FAX: (972) 215-5442

COMPETITIVE SEALED BID
CSP #09-09 – WATER TREATMENT SERVICE FOR CHILLER/CLOSED LOOP
SYSTEMS

Please RESPOND on the following not later than 2:00 P.M. December 9, 2008.

SUBMIT ONE ORIGINAL PROPOSAL AND ONE COPY.

Mark sealed envelope "**CSP 09-09 WATER TREATMENT SERVICE FOR CHILLER/CLOSED LOOP SYSTEMS**", proposal will open at **2:00 PM on December 9, 2008**. Deliver envelope to the Purchasing Office address at the top of this form or mail to:

MAIL TO:

Rick Powell, Director of Purchasing
Irving ISD
P.O. Box 152637
Irving, TX 75015-2637

OR DELIVER TO:

2621 West Airport Freeway
Irving, TX 75062

Any submissions of information or documents to Irving ISD (District) pursuant to this bid or proposal is deemed public information by the District unless the Director of Purchasing of the District is otherwise noticed in writing and responds to vendor in writing receiving said notice.

In determining the award of contracts, the District shall consider factors in accordance with Section 44 Texas Education Code.

The right is reserved to accept or reject quotations on each item separately or as a whole.

IRVING INDEPENDENT SCHOOL DISTRICT

By:



Richard Powell, Director of Purchasing

rpowell@irvingisd.net

Company Name: _____

Signature of authorized representative _____ Date _____

Printed name _____ Email _____

Phone () _____ Fax () _____

Vendors shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin. Bidder certifies that the company complies with Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 and as supplemented in Department of Labor Regulations.

NON-COLLUSIVE BIDDING CERTIFICATE

By submission of this bid or proposal, the Bidder certifies that:

- a) This bid or proposal has been independently arrived at without collusion with any other Bidder or with any Competitor;
- b) This bid or proposal has not been knowingly disclosed and will not be knowingly disclosed, prior to the opening of bids, or proposals for this project, to any other Bidder, Competitor or potential Competitor;
- c) No attempt has been or will be made to induce any other person, partnership or corporation to submit or not to submit a bid or proposal;
- d) The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties being applicable to the Bidder as well as to the person signing in its behalf.

Texas Education Code Section 44.034.
Notification of Criminal History of Contractor

a) A person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

Vendor response (initial): negative _____ or see attached information _____

b) A school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination of the contract.

c) This section does not apply to a publicly held corporation. Initial if (c) applies _____

Is the vendor licensed to do business in the state of Texas? yes _____ no _____

If awarded under this RSP # 09-09, vendor agrees to comply, in all relevant respects, with all Federal, State, and Local laws and regulations related to the performance of services for Irving ISD. yes _____ no _____

Signature below certifies accuracy of answers to all sections on this page.

Signature _____

Printed Name _____

Company Name _____

Telephone Number () _____

Date _____

CONFLICT OF INTEREST

Effective May 25, 2007, Section 176.006, Local Government Code requires that persons or agents who enter or seek to enter into a contract with a local government entity shall file a completed conflict of interest questionnaire (Form CIQ), if they have an employment or other business relationship with an officer or family member of an officer of the entity or have given the officer or family member gifts in excess of \$250 aggregated over a twelve-month period. Failure to disclose this information is a Class C misdemeanor. This requirement will be addressed in all request for bids or proposals but vendors doing business with the district by purchase orders must also complete this form.

Negative responses are not required.

VISITOR REGISTRY SYSTEM

Pursuant to Section 38.022 of the Texas Education code, vendors must present a valid state or government-issued photo ID before access into the school is granted. This ID will be scanned into a registered sex offender database; any vendor found to be an offender will be denied access into the school. Local law enforcement will be contacted should this occur.

EPCNT

Approximately 53 school districts in the area have formed, through an inter-local agreement, the Educational Purchasing Cooperative of North Texas (EPCNT). You may learn about EPCNT at <http://www.epcnt.com/>. Should any of these entities decide to participate in this bid, would you (the vendor) agree to extend your offer to all member school districts? Terms and conditions and pricing must be the same as for Irving ISD.

_____NO, _____YES

If vendor checks yes, the following will apply:

Terms and conditions and pricing will be the same as Irving ISD. Members and participants of the EPCNT will be eligible, but not obligated, to purchase materials/services under the contract awarded as a result of this solicitation. All purchases by members and participants other than the Irving ISD will be billed directly to that entity and paid by that entity. Irving ISD will not be responsible for another entity's debts. Each governmental entity will order its own materials/services as needed.

Signature below certifies authorizes EPCNT participation for this offer by the responding vendor.

Signature_____

Printed Name_____

Company Name _____

Date _____

Specifications for Water Treatment

DESCRIPTION OF SERVICE

Provides the following services, chemicals and/or equipment, for a **fixed** monthly charge or a **straight** sales charge (purchase what you use):

- (A) Provide a **service technician** with at least five years of field service and water treatment education.
- (B) **Supply** and **deliver** all water treatment chemicals needed to provide proper water treatment for the specified equipment.
NOTE: Empty containers are *removed* from the location and *disposed* of by contractor. Chemicals are stored on site in quantities needed for a 30 day to 60 day supply.
- (C) Provide routine monthly analysis of the waters being treated, and will personally make routine adjustments, calibration, and cleaning of sensors for the water treatment controllers.
NOTE: Repairs to controllers will be performed on a cost basis for labor and parts.
- (D) **Provide** replacement tubing, check valve seats and other expendable parts for the chemical pumps on a cost basis for labor and parts.
- (E) **Visually check** distribution pans, pumps, and other components of the circulation water system for needed repairs, during **routine inspections**. Contractor will notify proper maintenance supervisors of any problems noted.
- (F) **No charge for call outs**. If equipment has failed or the chemical containers need replenishing, technicians are on **24 Hour Call** and can be reached through the number provided.
- (G) Contractor will be on site, if notified by management, when towers are cleaned or when heat exchanges are opened for cleaning and/or inspections. A **written report will be submitted** detailing the conditions of the equipment and recommended actions.
- (H) Contractor supplies all Material Data sheets and product flyers to customer as mandated by OSHA, prior to delivery.
- (I) All bids must be firm for a period of one (1) year from date of award, or bid will not be considered. The contract shall be renewable at the discretion of Irving ISD for two (2) additional years, in one (1) year increments, provided all prices remain firm and both parties agree. The vendor shall notify the district ninety (90) days prior to the anniversary date of contract whether price and terms shall remain unchanged for the subsequent renewal of one (1) year period.
- (J) Please include pricing for any additional equipment that may be installed after the award of this CSP.

WATER TREATMENT PROPOSAL FOR IRVING ISD

Customer Name: Irving ISD

Date: _____

Submitted By:

Water Treatment Contract Includes: Nimitz, Irving High School, Academy, MacArthur, Administration, deZavala, Travis

Delivery Terms: Chemical is delivered by contractor and is already included in price.

Payment Terms: Net 30 days

EQUIPMENT TO BE SERVICED:

Nimitz High School : 100 W. Oakdale 75060

2 X 360 Ton/12hr/50% load
(1 cooling tower system) (1 chill loop) (1 hot loop)

MacArthur High School: 3700 N. MacArthur 75062

2 X 320 Ton \$ 1x 125 ton/12hr/50% load
(1 cooling tower system)(2 chill loops)(1 hot loop)

Irving High School: 900 N. O'Connor Rd. 75061

2 X 315 Ton & 125 Ton/12hr/50% load
(1 cooling tower system)(2 chill loops)(1 hot loop)

Academy High School: 4601 N. MacArthur 75038

2 X 415 Ton/12 hr/50% load
(1 cooling tower system)(1 chill loop)(1 hot loop)

Administration / deZavala:

Administration: 2621 West Airport Frwy 75062
deZavala: 707 W. Pioneer 75061

1 chill loop / 1 hot loop

Travis: 1600 Finley 75062

1 chill loop

EVALUATION CRITERIA:

Bids and Proposals are evaluated on a scale of 1 to 10, using the criteria specified in Subchapter B, Section 44.03(b), Texas Education Code specifically:

1. The purchase price;
2. The reputation of the vendor and of the vendor's goods or services;
3. The quality of the vendor's goods or services;
4. The extent to which the goods or services meet the district's needs;
5. The vendor's past relationship with the district;
6. The impact on the ability of the district to comply with laws and rules relating to historically underutilized businesses;
7. The total long-term cost to the district to acquire the vendor's goods or services; and
8. Any other relevant factor specifically listed in the request for bids or proposals.

RESPONSE SHEET FOR:

CSP 09-09 WATER TREATMENT SERVICE FOR CHILLER/CLOSED LOOP SYSTEMS

Specify the total cost per bid specification for a fixed monthly charge **or** a straight sales charge (purchase what you use) for each campus.

FACILITY	FIXED MONTHLY RATE	STRAIGHT SALES RATE
Nimitz High School		
MacArthur High School		
Irving High School		
Academy High School		
Administration Bldg.		
deZavala Middle School		
Travis Middle School		
Additional Equipment		

Bid Submitted By:

FIRM NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE () _____ FAX: () _____

E-MAIL: _____

AUTHORIZED SIGNATURE: _____

TYPE/PRINTED NAME: _____