

DUE PROCESS HEARING

On this _____ day of _____, 20____, a hearing is being held to review the facts regarding the conduct/behavior of _____ . He/she is a student at _____ School and is in the _____th grade. The purpose of this hearing is to hear the facts and evidence concerning this student to determine whether or not student has demonstrated conduct that warrants removal of the student from the Irving Independent School District.

My name is _____, and I will serve as the Hearing Officer during this hearing.

Present at this hearing are:

First we will hear the school charges stating the facts from teachers, eyewitnesses, and my own investigation. Then we will ask the parent/guardian and the student to present their side or make any comments they would like to make.

_____, you have been accused of the following offenses:

- a. _____ (offense) _____ (policy)
- b. _____
- c. _____

Facts and evidence to support this/these charge(s) include: (state all pertinent facts and evidence received from teachers, eyewitnesses, and own investigation. Include the discipline management techniques that school person(s) have employed previously. Be specific.)

I will now ask for the teacher to make any comments or statements:

You, _____, and your parent(s)/guardian(s) have heard the
(student's name)

school's charges. I now ask you to please present your view/side of the story regarding the charges against you. Are these facts true?

Parent's response: _____

Based upon the information presented at this hearing, I have decided to:

_____, Hearing Officer
(Signature)

THE OUTCOME MAY BE APPEALED WITHIN FIVE (5) DAYS TO THE DIRECTOR OF CAMPUS OPERATIONS, 2621 W AIRPORT FRWY, IRVING, TX, 75062.

Cc: Parents