

**IRVING ISD PROFESSIONAL STAFF HANDBOOK  
ACKNOWLEDGEMENT**

I, \_\_\_\_\_, have received an electronic copy of the 2009-2010 Irving ISD Professional Staff Handbook.

I have access to both a computer and printer and accept responsibility for reading and understanding the contents of the Handbook. I understand that I may request a paper copy of the Handbook from my immediate supervisor and that such request must be made in writing within 30 days of receipt of the electronic copy.

The following legal and local policies and exhibits and/or documents are included in the electronic copy:

1. Employment Policies:  
CAA, CK Series, CQ, CRD, DAA, DBAA, DBD, DC, DCB, DEA, DEAA, DEC, DEE, DFAC, DFB, DFBA, DFBB, DFD, DFE, DFF, DG, DGBA, DH, DHE, DI, DIA, DK, DMD, DN, DNA, DNB, GBA
2. District Goals and Planning Policies:  
BQ Series, AE
3. Instruction and Students Policies:  
EFA, EFE, EIA, EIE, FB, FFAC, FFAD, FFG, FFH, FFI, FL, FNA, FNAA, FNAB, FNC, FNG, GRA
4. Chapter 37 of the Texas Education Code pertaining to student discipline
5. Irving ISD 2009-2010 Student Code of Conduct
6. Records Management Program  
FL  
CPC  
CQ

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**IRVING ISD DISTRICT NETWORK Agreement Sheet**

Employee Name (print) \_\_\_\_\_

School/Location \_\_\_\_\_

I have read the Acceptable Use Guidelines for Irving ISD Network listed in this handbook. I agree to follow the rules contained in these guidelines. I understand that if I violate the rules I will lose my access privilege to the District network and may face other disciplinary action.

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_