



Good Elementary Roadmap





2020-2021

In - Person Learning

Please Note: The details in this document are subject to change as directives are provided by governing authorities and/or health officials or as environmental conditions change.

Student & Staff Safety Protocols

All students and staff will be screened for COVID-19 symptoms regularly and individuals who present with symptoms will be separated and sent home.

Screening Protocols

- Staff will be asked to self-screen for COVID-19 symptoms prior to reporting to work each day.
- Staff and students will have their temperature checked upon entering the building.
- Parents/guardians are expected to screen their students for COVID-19 symptoms each day prior to sending their student to school.
- Teachers will monitor students and refer to the nurse if symptoms are present.

Isolation Protocols

Student or Staff Displaying COVID-19 Symptoms

- When a student has displayed symptoms of COVID-19, the school nurse will provide a clinical assessment to determine if and when a student needs to be sent home.

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- Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student's parent/guardian.
 - Other students will be removed from the classroom and taken to an alternate location on campus (e.g. go on a walk outside, move to a different classroom, etc.) so that the classroom can be disinfected.
 - District communication will be provided to the parents of students who came in contact with a COVID-19 positive student or staff member.
 - Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.
 - Students and staff who have tested positive for COVID-19 will be required to submit a letter of good health from a physician's office prior to returning to school.

Protocols for Face Coverings

The District will rely on guidance from the Department of State Health Services (DSHS), Dallas County Health Department as well as any executive orders or directives from Governor Greg Abbott, to determine the use of face coverings.

Staff Expectations

- All employees are required to wear face coverings at all times.
- Upon arrival to the building/work site, proceed to the designated area where temperature checks will be conducted daily.
- Remain 6 feet apart when waiting to be screened and cleared.

Student Expectations

- Students in Pre-K through 2nd grade will only wear face coverings in hallways, common areas, while riding the bus to and from school and during arrival and dismissal.
- Students in 3rd through 5th grade will wear face coverings in hallways, common areas, while riding the bus to and from school and during arrival and dismissal, and in the classroom.
- Students' individual needs will be addressed on a case-by-case basis.
 - Requests for accommodations should be submitted to campus administration.

Protocols for Campus Visitors

Campuses will utilize remote meeting options to limit campus visitors when possible. All visitors who enter the building will be required to wear a face covering. Individuals who proceed beyond the reception area will follow specific guidelines for visitors.

Visitor Screening/PPE Requirements

- All individuals entering the building will be required to wear face coverings.
- Individuals proceeding beyond the reception area will be subject to the following guidelines:
 - All visitors will be subject to screening by way of a symptom screening form.
 - Virtual meetings will be available when possible.
 - Visitors and staff will maintain physical distancing for any required in-person meetings.

Protocols for Disinfecting and Hand Sanitizing

Hand Washing/Sanitizing Expectations

- Alcohol-based hand sanitizer will be available at the main entry to the campus, in classrooms, in the cafeteria and in common areas throughout the campus.
- Staff will be expected to regularly wash or sanitize their hands.
- Requirement for hand washing and/or use of IISD-provided hand sanitizer:
 - Provide hand sanitizer upon entry to classroom and periodic teacher reminders during instructional day
 - Thorough hand washing after transitions, before eating, following restroom breaks

Disinfecting Expectations

- Staff will have access to disinfectant to sanitize high-touch and working surfaces and shared objects regularly.
 - Staff will limit the use of shared supplies when possible.
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Protocols for Campus Cleaning and Disinfecting

Frequent cleaning and disinfecting will promote a healthy learning and work environment for students and staff.

Daily Campus Cleaning

- Each classroom and restroom will be disinfected daily.
- All high touch areas will be disinfected daily.
- Cleaning cloths will be changed for each classroom and common area to maximize room to room cleanliness.
- Custodians will wear masks and gloves during work hours.
- The cafeteria will be disinfected prior to Pre-kindergarten lunch. All other grade levels will eat in their classrooms.
- Staff will have access to disinfectant to sanitize working surfaces and shared objects after each use and during breaks in instruction.

Work and Learning Environments

Classroom Configurations and Procedures

Campus Protocols

- Each classroom will be outfitted with the following:
 - Visual reminders of distancing requirements will be in all classrooms, marking off areas for common spaces and distancing best practices.
 - Refillable alcohol-based hand sanitizer stations
 - Access to disinfectant to sanitize working surface
- Desks or tables will be socially distanced as much as instructionally possible.
- Group or pair work can be implemented while maintaining physical distancing. Facial coverings will be worn in grades 3-5.
- Student materials and supplies will be placed in close proximity to students to reduce movement in the classroom.
- Supplies will not be shared.

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- When possible, technology can be utilized when the use of manipulatives are needed. Teachers will consider assigning cohorts of student's specific manipulatives in order to reduce the possibility of exposure or consider creating individual bags of supplementary aids and/or manipulatives for student use that could also be sent home in the event of school closure.
 - Whenever possible, students and staff will maintain consistent groupings of people to minimize the spread of the virus.
 - The recommended procedures will be applied to all classroom settings, including special education services locations when possible and appropriate. Students' individual needs will be addressed on a case-by-case basis.
 - Classroom doors will remain locked throughout the day for safety purposes.
 - Teachers will switch classrooms in lieu of students in an effort to minimize the sharing of spaces.

Common Areas

Campus Protocols

- Common areas include spaces that are used for meetings and collaboration. This includes computer labs, flexible spaces, campus libraries, conference rooms and other meeting rooms.
- Students will only transition to P.E. for specials. Art, Music, Health, and Library will be taught from the child's classroom.
- To keep students safe, playgrounds will not be utilized this school year.
- Campuses will develop schedules and protocols for the use of common areas, including how to sanitize space between use. When needed, students will bring personal supplies from the classroom. All students and staff will be required to use hand sanitizer when entering and exiting common areas.
- The use of virtual meetings will be considered when possible.
- All staff/group meetings will be virtual until further notice.
- Communal water fountains will be closed but teachers/students will be encouraged to bring water bottles.

Restrooms

Campus Protocols

- Proper handwashing technique will be taught to all students and consistently reinforced.
- The scheduling of whole class restroom breaks will be utilized to eliminate co-mingling of students across various classes and to ensure teacher monitoring of social distancing guidelines.
- A system will be implemented to identify the number of occupants utilizing each restroom to mitigate the chance of exceeding maximum occupants per social distancing.
- After a restroom break, students will be required to use hand sanitizer before reentering the classroom.
- All restroom use will follow a master schedule.

Transitions

Campus Protocols

- Walking pathways throughout the building will be designated with appropriate signage. This includes the entrance and exit doors.
- Students in hallways will follow traffic guidelines posted on the walls and floors.

Arrival

Campus Protocols

- The building doors will open at 7:00am.
- There will be 3 designated entrances. Students will be notified which entrance they will use for arrival and dismissal. Exceptions will only be made for siblings.
- Do not drop students off before the building is open. They will not be allowed inside the building and that poses a safety issue. If this does occur you will be contacted by administration.
- From 7:00-7:30am students will be appropriately spaced out in the cafeteria or gym.
- All staff will be utilized for duty to maintain a line of sight in hallways and distancing of hallway.
- Students arriving after 7:30am will go straight to the classroom upon arrival and will not wait in a centralized holding area.
- Parents will not be allowed to walk students to classrooms.
- Staff will be assigned to each available entrance to complete temperature checks and ensure that masks are worn. If students do not have a mask, one will be provided.
- There will be a designated room near each entrance where students will wait if they are running a fever. (Assuming the parent is not present)

Dismissal

Campus Protocols

- There will be staggered dismissal groups. Staggering the groups of walkers, car riders, bus riders and daycare students. This will help manage student movement in the building and decrease the risk of potential crowding outside at dismissal time.
- Daycare riders will be spread out in both the large and small gyms. Staff will monitor a staggered release of daycare riders.

Breakfast

Campus Protocols

- Free breakfast will be delivered to classrooms daily and distributed by the teacher.

Lunch

Campus Protocols

- Students who choose in-person learning will grab their meals from the cafeteria and eat in their classroom. Parents/guardians will not be permitted to eat lunch with their child this school year.
- Students who choose remote learning will pick up meals in a “grab and go fashion” via a drive-through lane each week.
- Students will be picked up by a paraprofessional/reliever at their designated lunch time. Wearing a mask covering, they will go through the lunch line and grab their lunch and return to class. Students will eat in their classrooms.

Recess

Campus Protocols

- For safety reasons, the playground equipment will not be utilized this school year.
- Teachers will be encouraged to do brain breaks, nature walks and virtual field trips amounting to at least 30 minutes of recess time.

Specials

- Students will not share art supplies.
- Students will not share music equipment.
- Students will only transition to P.E. All other specials will be taught from the student's classroom.

PE

Campus Protocols

- Physical education classes will be held outside to allow for maximum physical distance between students.
- Any activities bringing students into close physical contact will be avoided.
- Visual markers will be on the gym floor as reminders of social distancing rules.
- Equipment will not be shared and will also be disinfected after each use.

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- Activities requiring multiple students to touch or handle the same equipment will be avoided.

Campus Events

- No in-person assemblies will be approved until further notice.
- No field trips will be approved until further notice.
- Meet the teacher, open house, parent conferences, etc. will be held virtually.

Transportation

The following daily protocols will be in place for busing:

- Bus drivers shall wipe down the bus seats with disinfectant wipes and spray disinfectant as part of their post-trip routine.
- Each week, bus sanitation will include a fogger machine that uses a bleach and water mixture as well as its primary fluid to disinfect each bus.
- Each bus driver will wear a face mask and gloves.
- Students will be required to wear masks during the bus ride.
- Buses will load and seat students from by to front.
- Assigned seating will be determined by campus staff as deemed necessary.